



Town of Millville, Delaware

Annual Budget

FY '22

**Town of Millville
General & Administration Expenses
FY '22 Budget**

	GENERAL & ADM.	Approved FY21 Budget	Revised FY21 Budget	Actuals FY '21 1/31/20	Approved FY22 Budget	
50100	Accountant/Auditor	13,750	13,750	13,750	14,000	
50200	Advertising	700	700	657	3,200	
50210	Code Red Alerts	500	500	-	2,000	
50300	Awards/Gifts/Flowers	2,000	2,000	982	550	
50400	Build.&Gr.--Maint./Landscaping	29,478	29,478	21,321	28,866	
50410	Build.&Gr.--Equip/Tools/Uniforms	1,380	1,380	82	1,500	
50500	Cable/Internet/Security System	4,098	4,098	3,516	4,110	
50600	Comp./Copier Main./Software	17,317	17,317	14,405	24,700	
50800	Dues/Member./Subscr/Mtgs.	5,985	5,985	3,114	6,065	
50850	Educational Training	7,080	7,080	401	3,760	
50900	Elections	225	225	184	225	
50910	Emergency Supplies	-	-	1,484	3,600	
50950	Millville Fire Co 6% property taxes	32,291	32,291	33,437	35,722	
50960	Truck Maintenance/Ins/Gas	3,815	3,815	1,969	3,880	
51100	Insurance--Bonding	275	275	193	275	
51110	Insurance--Flood	1,580	1,580	1,275	1,615	
51120	Insurance--Gen. Lia./Property	11,300	11,300	8,189	11,410	
51125	Insurance--Health & Dental	22,052	22,052	15,364	45,025	
51130	Insurance--Prof. Liability	2,714	2,714	2,036	2,880	
51140	Insurance--Workers Comp.	2,830	2,830	1,608	2,830	
51175	Interest Expense	0	0		0	
51200	Legal	25,000	25,000	15,940	25,000	
51300	Mileage/Other Reimbursements	1,500	1,500	190	1,500	
51400	Other Misc. Expense	50	50	1,712	50	
51500	Office Equipment/Furniture	1,250	1,250	-	1,250	
51510	Office Supplies	3,375	3,875	2,664	5,000	
51600	Payroll	377,491	377,491	265,517	449,877	
51605	Payroll Processing Fees	360	360	256	496	
51610	Payroll Taxes	30,609	30,609	20,931	37,331	
51620	Town Match IRA	22,469	22,469	14,257	23,876	
51700	Background/fingerprints-Staff	-	-	152	600	
51800	Postage/Postage Meter	4,865	5,865	2,874	5,165	
51900	Printing	3,005	3,005	2,195	3,335	
53100	Professional Services	57,700	66,200	34,093	62,700	
53110	Professional Planning Services	-	-	973	0	
53175	Review resite/TOPO	23,400	23,400	10,449	24,600	
53300	Service Charges (TT Process.)	14,225	22,165	5,353	0	
53500	Trash Recycling Collection	340	340	330	340	
53510	Evans Park expenses	-	-	14,760	50,935	
53600	Utilities--Electric	9,000	9,000	4,529	8,000	
53605	Utilities-Propane	2,670	2,670	276	2,500	
53610	Utilities--Street Lights	2,960	2,960	3,141	5,400	
53620	Utilities--Telephone	4,155	4,155	3,478	4,560	
53630	Utilities--Water	880	880	1,131	900	
53640	Utilities --Sewer Usage	1,820	1,820	1,364	1,820	
53700	Contingency Plan	562,201	580,141	0	517,692	
	TOTAL G&A	\$1,308,695	\$1,344,575	\$530,532	1,429,140	\$1,429,140 Budgeted Revenue
	Budgeted expenses before carryforward		764,434		911,448	
	Total budgeted Expense increase/(decrease) over prior year				19.23%	

NOTE:

Total General & Administrative expenses \$911,448 of which \$ 860,513 is General and \$ 50,935 is Evan's Park

**Town of Millville
FY '22 Budget
General Revenue**

G/L	REVENUE	Approved FY21 Budget	Actuals FY '21 as of 1/20/21	Approved FY22 Budget	
40025	Building Permit Plan Review	66,350	126,835	72,600	
40050	Annexations	0	0	0	
40075	Building Permits	331,750	660,999	363,000	
40100	Review resite/TOPO	23,400	33,800	24,600	Expense GL 53175
40150	Subdivision Fees	71,280	47,730	105,480	Egret Shores 135 lots , Village 7 MBTS 35 lots Hudson's Reserve MPC 122 Res lots/1 Commercial lot
40200	Building Rent	0	0	0	
40250	Plan Review - Concept / Site	0	6,000	0	
40275	Zoning Reviews	0	500	0	
40300	Licenses-Business, Rental	47,500	56,100	53,600	
40305	Mobile Food Vendor License	0	75	150	
40310	Public Event Application	0	240	500	
40320	Mobile Food Vendor Application	0	60	100	
40350	Miscellaneous Income	0	1,580	0	
40400	Sale of Sub./Ord./Rezone/Books/Plans	0	0	0	
40500	Mediacom Franchise	41,730	31,680	40,000	
40600	Police Fines--Vendor	0	1,279	0	
40650	Town Issued Fines	3,000	2,250	3,000	
40660	Property Maintenance Violations	0	0	0	
40750	Refunds, Reimb, Other Gen Revenue	0	0	0	
40800	Sign Permits/Reviews	500	2,950	750	Atlantic Auto & Restaurant, True North, Millville Square
40850	Variances / Special Exceptions	0	0	0	
40875	Interest Income - Unrestricted	100,000	62,770	75,000	CD & checking interest
41320	Property Taxes	538,185	557,279	595,360	Estimate as of 3.24.21
41330	Property Tax Penalty	0	372	0	
41400	Gross Rental Receipts Tax	85,000	104,235	95,000	
	TOTAL REVENUE	\$1,308,695	1,696,734	1,429,140	

9.20% Total budgeted Revenue
increase/(decrease) over prior year budgeted

	Per EE/DB		Total		
Building Permits: (Detail)	Est # Sales	Sq Ft Per Unit	sq ft	Rate	Fees
MBTS Peninsula Village	10	2,400	24,000	1.25	30,000
MBTS Sea Breeze Village 8-Christopher & C	20	3,000	60,000	1.25	75,000
Bishop's Landing II - Single Family	18	2,800	50,400	1.25	63,000
Bishop's Landing II - Town Homes	30	1,900	57,000	1.25	71,250
Sea Edge -Ryan Homes Bldg	20	1,800	36,000	1.25	45,000
Southern Landing	5	2,600	13,000	1.25	16,250
Parkside - NVR	20	2,500	50,000	1.25	62,500
Total	123		290,400		363,000

Bldg Plan Review: (Detail)					
MBTS Peninsula Village	10	2,400	24,000	0.25	6,000
MBTS Sea Breeze Village 8-Christopher & C	20	3,000	60,000	0.25	15,000
Bishop's Landing II - Single Family	18	2,800	50,400	0.25	12,600
Bishop's Landing II - Town Homes	30	1,900	57,000	0.25	14,250
Sea Edge -Ryan Homes Bldg	20	1,800	36,000	0.25	9,000
Southern Landing	5	2,600	13,000	0.25	3,250
Parkside - NVR	20	2,500	50,000	0.25	12,500
Total	123		290,400		72,600

Totals per Development	
MBTS	30

**Town of Millville
FY '22 Budget
Realty Transfer Tax Income & Expenses**

G/L	Transfer Tax / Restricted Interest Income	Approved	Revised	Actuals	Approved	Notes
		FY21 Budget	FY21 Budget	FY '21 as of 1/20/21	FY22 Budget	
	Revenue					
49125	Interest Income (Restricted)	19,800	19,800	13,452	18,000	WSFS interest income Bank of Delmarva CD
49200	Transfer Tax	517,770	517,770	1,258,216	666,465	Estimated amount of sales per TT Rev Calc tab
	Total Restricted Income	537,570	537,570	1,271,668	684,465	
	Expense					
55001	Capital Building Improvements.	10,700	18,650	7,332	5,000	
55002	Capital Furniture/Equipment	3,352	8,880	10,477	-	
55003	Capital Hardware/Software Purchases	2,500	10,236	14,096	2,500	Employee computer
55008	Public Safety Expense (DSP Field Office)	200	200	0	200	
55010	Capital Land Improvements	0	0	0	7,200	Parking lot improvements for FY'22
55011	Codification of general code and ordinances	3,500	3,500	1,644	5,000	Annual \$1,195 plus supplement
	Long-term reserve study Town Hall	0	0	0	7,750	GMB
55012	Millville Vol Group Misc	100	100	0	100	
55013	Police Coverage	180,055	180,055	83,340	178,942	Based on 40 hrs per wk & events
55016	Road Sign Maintenance	506	506	0	500	E
55017	Litter/Violation Road Signs			0		D
	Total Restricted Expenses	200,913	222,127	116,889	207,192	
	Balance	336,657	315,443	1,154,779	477,273	

State Police Coverage

DATE	EVENT	HRS	RATE	AMOUNT
5/1/20-4/30/21	52 WEEKS COVERAGE 40 HOURS PER WEEK	2,080	92.75	\$192,920.00
October-20	PUMPKIN FESTIVAL	5	73.00	365.00
December-20	HOLIDAY MARKET	4	73.00	292.00
January-21	FIRE AND ICE	5	73.00	365.00
	TOTAL	2,094		\$193,942.00
	Less amount paid through Sussex County Rev Sharing Grant			15,000.00
				\$178,942.00

TBD by Council
TBD by Council
TBD by Council

GL 59450

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**Town of Millville
FY '22 Budget
Economic Development**

	Economic Development	Approved	Revised	Actuals	Approved	Notes
		FY21 Budget	FY21 Budget	FY '21 as of 1/20/21	FY22 Budget	
	Revenue					
49115	Pumpkin Festival	7,000	7,000	0	0	
	Yuletide Fest and Tree Lighting	3,000	3,000	0	0	
	Total Revenue	10,000	10,000	0	0	
	Expense					
59115	Econ Dev Misc	100	100	1,545	100	
	Econ Dev General Advertising	500	500	200	500	
	Econ Dev - Pumpkin Fest	14,000	14,000	0	0	TBD by Council
	Econ Dev - Tote Bags	1,495	1,495	0	1,495	300 Bags
	Econ Dev - 400 Pocket Pal	240	240	229	230	
	Econ Dev - Stockings for Soldiers	150	150	243	150	
	Econ Dev - Yuletide Fest and Tree Lighting	5,000	5,000	737	0	TBD by Council
	Econ Dev - Holiday Decorations	0	0	139	0	TBD by Council
	Econ Dev - Fire and Ice	0	0	173	0	TBD by Council
	Total Expenses	21,485	21,485	3,266	2,475	

**Town of Millville
FY '22 Budget
Millville Park Capital Improvements
Transfer Tax**

		Approved	Revised	Actuals	Approved	Notes
		FY21 Budget	FY21 Budget	FY '21 as of 1/20/21	FY22 Budget	
	Revenue					
49250	Grant/Donations	0	0	0	80,000	Pickleball Courts
	Total	0	0	0	80,000	
55014	Expense			591,883	181,693	Remaining budget
	Pavilion					
	Pickleball					
	Tidewater hookup					
	Trees/landscaping purchase					
	Total	0	0	0	181,693	

**Town of Millville
FY '22 Budget
Sussex County Grants**

	Grant - Sussex County Council	Approved	Revised	Actuals	Approved	Notes
		FY21 Budget	FY21 Budget	FY '21 as of 1/20/21	FY22 Budget	
	Revenue					
49450	Grant- SC Rev Sharing	12,500	15,000	15,000	15,000	Will be at least equal to the FY21 amount received.
	Expense					
59450	Grant- SC Rev Sharing	12,500	15,000	15,000	15,000	Police coverage on transfer tax tab
	Balance	0	0	0	0	

**Town of Millville
FY '22 Budget
State of Delaware
Municipal Street Aid Grant**

			Approved	Actuals	Approved
			FY21 Budget	FY '21 as of 1/20/21	FY22 Budget
	Revenue				
49100	Grant - MSA		4,606	4,575	4,606
	Expense				
59100	Grant-MSA		4,606	1,984	4,606
	Balance		0	2,591	0

**Town of Millville
FY '22 Budget
Ambulance Fee**

			Approved	Revised	Actuals	Approved	Notes
			FY21 Budget	FY21 Budget	FY2 1st 1/21/21	FY22 Budget	
	Revenue						
49851	MVFC AMB Fee		58,100	58,100	58,100	74,200	Based on tax bills with improvements as of 3/24/21
	Expense						
54100	MVFC AMB Fee		58,100	58,100	58,100	74,200	
	Balance		0	0	0	0	